

ATTACHMENT #



**KIWANIS CLUB or FOUNDATION OF GREEN VALLEY
PROPOSAL FOR CLUB or FOUNDATION PROJECTS**

This form should be completed every year prior to the first board for all proposed club projects. This form will be presented to the board for approval or rejection and adjustments to the budget for the current fiscal year will be made. This form is to be retained on file as the paper trail for all club projects.

SUBMITTED BY:

_____ (First Name)

_____ (Last Name)

PROJECT NAME: _____

DETAILED DESCRIPTION AND PURPOSE OF THE PROJECT:

DATE(S):

LOCATIONS: _____

DETAILED BUDGET FOR THE PROJECT/EVENT:

APPROXIMATE NUMBER OF INDIVIDUALS THE PROJECT WILL BENEFIT: _____

ESTIMATED SERVICE HOURS PROVIDED BY THE CLUB: _____

HOW IS THE PROJECT GOING TO BE EVALUATED: _____

RECEIVED BY: _____ **DATE:** _____